Minutes of the regular meeting of the City Council of Rush City held Monday, August 13, 2018, in the City Hall Council Chambers at 6:30 p.m.

Mayor Dahlberg called the meeting to order with the following members present: Councilors Al Hoffman, Mick Louzek, Dan Meyer, Tom Schneider; Mayor Dan Dahlberg.

Others present included Rush City Schools Executive Director William Campbell, City Engineer Greg Anderson of SEH, Noelle Olson of the ECM-Post Review and interested citizens.

The Pledge of Allegiance was recited.

Mayor Dahlberg then introduced Megan Nelson as Mayor for the Day and explained that she was a 3rd grader this past year at C.E. Jacobson Elementary School and wrote the winning letter regarding suggestions to improve Rush City. He then read her letter and a Proclamation announcing that she is Mayor for the Day.

Planning Commission business was then discussed.

Motion by Louzek, second by Schneider and carried: To approve the following:

RESOLUTION 2018-11

RESOLUTION GRANTING APPROVAL OF A MINOR SUBDIVISION
OF PROPERTY LOCATED AT 615 W 8TH STREET AND
LOT COMBINATION AT 695 S HARTE AVENUE

WHEREAS, Bob and Nancy Ovick (the "Applicant" and "Owner") and Loren Jennings, Mark Jennings, Wendy Cook and Vanda Rae Nelson (the "Owner"), have submitted a request for a minor subdivision in conformance with Chapter 11 Subdivision Ordinance, Section 1103, Subdivision 9 of the Rush City Municipal Code, to split a lot of record and combine with the neighboring parcel with a parcel identification numbers of 17.00101.00 (695 S Harte Avenue) and 17.00108.00 (615 W 8th Street) ("the Property"); and

WHEREAS, the property is designated Low Density Residential on the future land use map and zoned R-1 Single Family Residential District; and

WHEREAS, the Applicant is proposing a minor subdivision to divide a portion of a lot where the division is to permit the adding of a parcel of land to an abutting lot so that no additional lots are created and both new lots conform to Zoning Ordinance lot size minimum standards; and

WHEREAS, Under City Code Chapter 11, Section 1103, Subdivision 9, the City Council may allow a minor subdivision to divide a portion of a lot where the division is to permit the adding of a parcel of land to an abutting lot so that no additional lots are created and both new lots conform to Zoning Ordinance lot size minimum standards; and

WHEREAS, a copy of the minor subdivision materials and application were available at the City Offices for public viewing; and

WHEREAS, The Planning Commission reviewed the minor subdivision at the August 6, 2018 Planning Commission meeting and has recommended to the City Council approval of the minor subdivision on a 4-0 vote; and

WHEREAS, the City Council has the authority to impose reasonable conditions on a minor subdivision; and

WHEREAS, the City Council makes the following findings of fact in support of granting approval of the minor subdivision:

A. The existing legal descriptions of the property are:

695 S Harte Avenue: Part of SE 1/4 of NW 1/4 of Section 21, Township 37, Range 21, Chisago County, Minnesota, described as follows: The East 200' of the North 100' of the South 400', lying North of the North line of County State Aid Road No. 7.

615 W 8th Street: All that part of the Southeast Quarter of the Northwest Quarter of Section 21, Township 37, Range 21, Chisago County, Minnesota, described as follows, to-wit:

Beginning at a point where the East line of said Southeast Quarter of the Northwest Quarter of said Section 21 intersects the North line of State Aid Road No. 7; running thence West along the North line of said State Aid Road No. 7 a distance of 150 feet; running thence North, parallel with the East line of said Southeast Quarter of the Northwest Quarter a distance of 300 feet; running thence East at right angles to last course a distance of 150 feet to the East line of said Southeast Quarter of the Northwest Quarter; running thence South on said East line 300 feet to the point of beginning.

B. The proposed legal descriptions are:

695 S Harte Avenue: Part of SE 1/4 of NW 1/4 of Section 21, Township 37, Range 21, Chisago County, Minnesota, described as follows: The East 200' of the North 100' of the South 400', lying North of the North line of County State Aid Road No. 7.

and

The north 10 feet of the following described property:

All that part of the Southeast Quarter of the Northwest Quarter of Section 21, Township 37, Range 21, Chisago County, Minnesota, described as follows, to-wit:

Beginning at a point where the East line of said Southeast Quarter of the Northwest Quarter of said Section 21 intersects the North line of State Aid Road No. 7; running thence West along the North line of said State Aid Road No. 7 a distance of 150 feet; running thence North, parallel with the East line of said Southeast Quarter of the Northwest Quarter a distance of 300 feet; running thence East at right angles to last course a distance of 150 feet to the East line of said Southeast Quarter of the Northwest Quarter; running thence South on said East line 300 feet to the point of beginning.

615 W 8th Street: All that part of the Southeast Quarter of the Northwest Quarter of Section 21, Township 37, Range 21, Chisago County, Minnesota, described as follows, to-wit:

Beginning at a point where the East line of said Southeast Quarter of the Northwest Quarter of said Section 21 intersects the North line of State Aid Road No. 7; running thence West along the North line of said State Aid Road No. 7 a distance of 150 feet; running thence North, parallel with the East line of said Southeast Quarter of the Northwest Quarter a distance of 300 feet; running thence East at right angles to last course a distance of 150 feet to the East line of said Southeast Quarter of the Northwest Quarter; running thence South on said East line 300 feet to the point of beginning.

EXCEPT the North 10 feet thereof.

C. The Planning Report dated August 7, 2018 shall be the governing document which includes the following Exhibits:

Exhibit A - Aerial Location Map
Exhibit B - Certificate of Survey dated July 30, 2018

D. The aerial location map is attached as Exhibit A.

E. The Certificated of Survey dated July 30, 2018 is attached as Exhibit B.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL FOR THE CITY OF RUSH CITY THAT: The minor subdivision to divide a portion of a lot where the division is to permit the adding of a parcel of land to an abutting lot so that no additional lots are created and both new lots conform to Zoning Ordinance lot size minimum standards, is hereby approved contingent upon the conditions listed below and subject to Owner's filing of the approved with the following conditions:

1. Design Standards. The minor subdivision shall conform to all lot design standards as specified in the zoning ordinance and subdivision ordinance for the City of Rush City.

2. Lot Combination. The parcel of land being split from PID 17.00108.00 will be required to be combined with PID 17.00101.00 as part of this minor subdivision.

3. Minor Subdivision. Upon Council approval of the petition for a minor subdivision, the Zoning Administrator, or designee, shall be authorized to sign the deed or registered land survey as meeting the requirements of the City. The applicant shall file and record the minor subdivision at the Office of the County Recorder within ninety (90) days of approval.

4. City Engineer Review. The minor subdivision request shall satisfactorily address any issues raised by the City Engineer, if any.

Adopted by the City Council of the City of Rush City this 13th day of August, 2018.

_____
Mayor

_____
Administrator

Exhibit A - Aerial Location Map

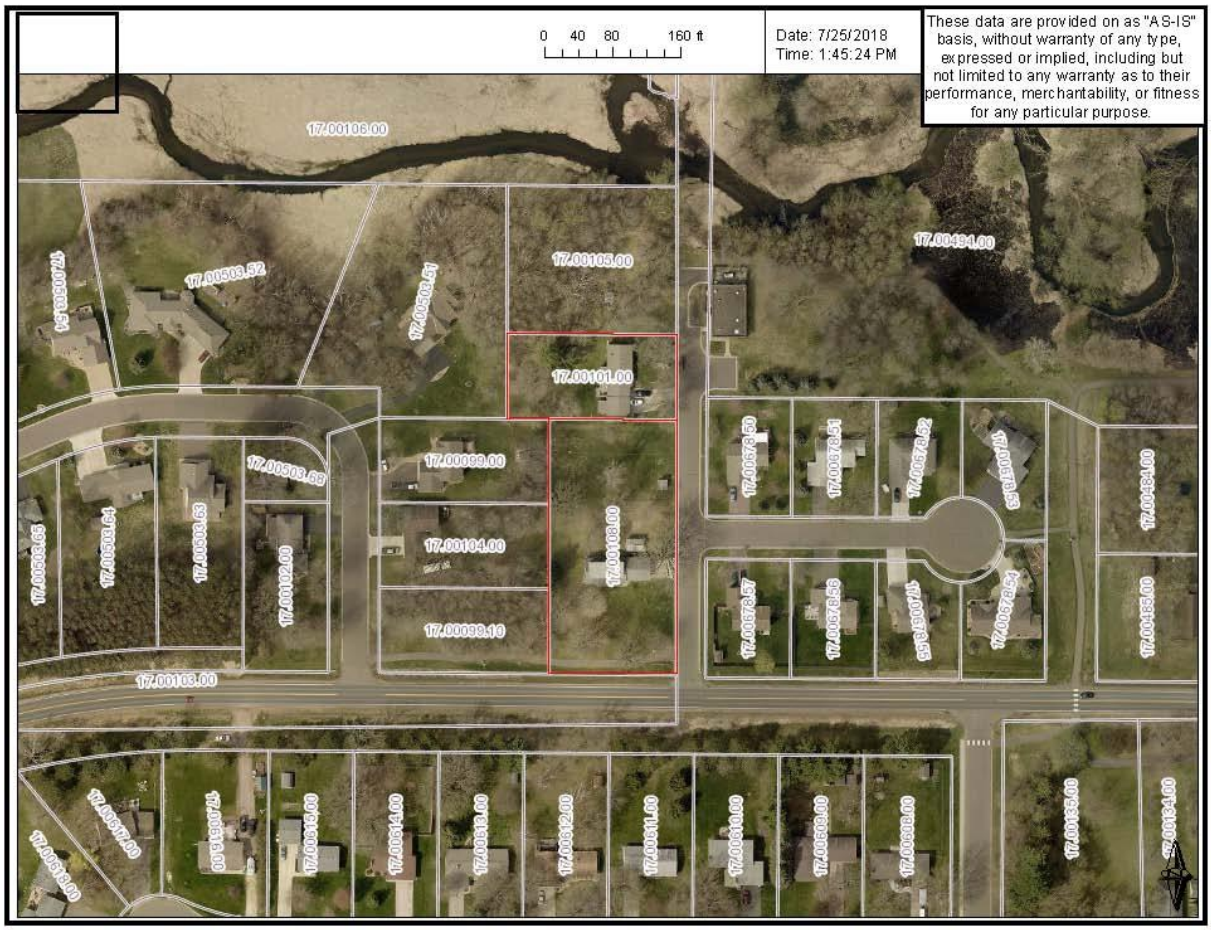
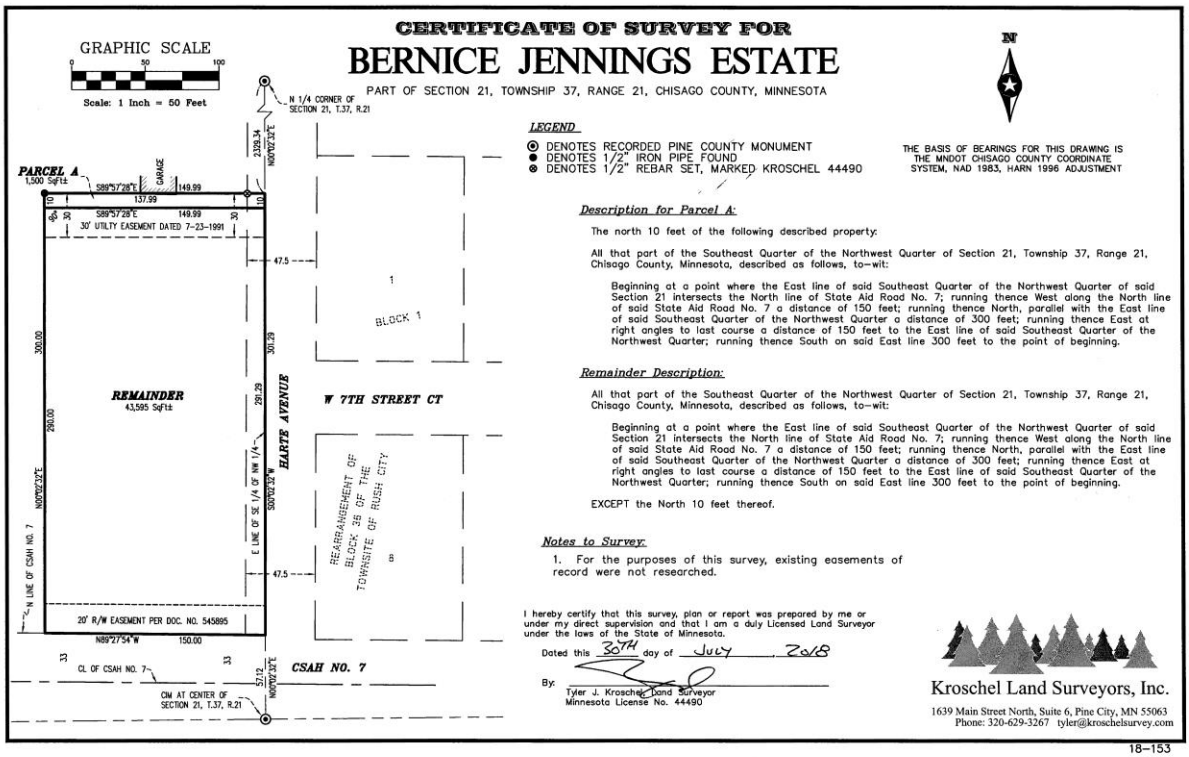


Exhibit B - Certificate of Survey dated July 30, 2018



Motion by Louzek, second by Schneider: To approve the minutes of the regular Planning Commission meeting of August 6, 2018. MC

Motion by Hoffman, second by Louzek: To approve the Bills and Claims of the City as presented to the Council and on file in the City offices. MC

Motion by Louzek, second by Schneider: To approve Pay Application #2 (final) of Penn Contracting. MC

Motion by Louzek, second by Hoffman: To approve Pay Application #2 of Magney Construction. MC

Motion by Louzek, second by Hoffman: To approve Change Order #1 of Magney Construction. MC

Motion by Louzek, second by Meyer: To approve Pay Application #1 of Chisago County Department of Public Works for the 4th Street/County Road 55 project. MC

Notices and communications were then reviewed. Cities Bulletin articles and Upcoming Events and Trainings, a DEED Roundup newsletter and the 2nd quarter newsletter from the Chisago County Sheriff's Department were discussed.

Rush City Schools Executive Director William Campbell then introduced himself to the Council. He explained that he started his role as Executive Director on July 1, 2018 and is speaking to as many groups as possible about the upcoming referendum that will be on the ballot in November. He also informed the Council that there will be community information meetings on September 8th, 20th and October 25th to ask questions and learn more about the need for the referendum.

At this time, all those in attendance were called on for public comment. Discussion followed regarding the Fairview clinic and pharmacy and the need for additional signage and marketing to make people aware that they are open. Staff was directed to send a letter to Fairview.

Updates were given on the 4th Street/County Road 55 and the Frandsen Avenue projects.

The Administrator informed the Council that there is a vacancy on the Planning Commission. Member Roger Else has moved out of the community. A letter of interest from Frank Storm was reviewed.

Motion by Schneider, second by Meyer: To appoint Frank Storm to the Rush City Planning Commission. MC

The Administrator then informed the Council of the need for the City of Rush City to join the Pine County Regional Safety Group again.

Motion by Hoffman, second by Louzek and carried: To approve the following:

RESOLUTION 2018-12

RESOLUTION AUTHORIZING NEW REGIONAL SAFETY GROUP

WHEREAS, Minnesota Statutes, Section 471.59 authorizes governmental units by agreement of their governing bodies to jointly or cooperatively exercise any power common to them; and

WHEREAS, the League of Minnesota Cities Insurance Trust has created the Regional Safety Group Initiative to offer training to cities/entities who form regional safety groups; and

WHEREAS, the City Council of Rush City finds that it is in the best interest of the City of Rush City to create a Regional Safety Group ("RSG") formed by agreements of other cities/entities (the "Establishing Agreement"); and

WHEREAS, the Establishing Agreement allows the City of Rush City to begin a new RSG upon adoption of a resolution agreeing to all terms of the Establishing Agreement,

NOW, THEREFORE, BE IT RESOLVED, the City Council of the City of Rush City, Minnesota:

1. Authorizes the Mayor and City Administrator to sign this resolution evidencing the City of Rush City's intent to become a member of the RSG; and

2. The City of Rush City agrees to be bound by all the terms of the Establishing Agreement.

Approved by the City Council of Rush City this 13th day of August, 2018.

_____
Mayor

_____
Administrator

The July 2018 City finance report was reviewed.

The bid for a new pumper for the Rush City Fire Department was reviewed. Bids are due on September 29, 2018 by 3:30 p.m.

Motion by Louzek, second by Schneider: To approve the bid notice for the new pumper for the Rush City Fire Department. MC

A letter from the Chisago County Solid Waste Administrator requesting a public site for a recycling drop off location in Rush City was discussed. Staff was directed to talk to the Public Works Department about putting at the maintenance garage.

Discussion then followed regarding changing the temporary supervisor wage increase to $5.00/hour if the supervisor is on a leave of absence for 30 days or longer.

Motion by Hoffman, second by Meyer: To approve amending the temporary supervisor wage increase to $5.00 per hour if the supervisor is on a leave of absence for 30 days or longer. MC

Announcements were then made. Filings for city offices opens on July 31, 2018 and closes August 14, 2018 at 5:00 p.m. Primary Elections will be held on August 14, 2018 at the Rush City Community Center from 7:00 a.m. - 8:00 p.m.

Motion by Louzek, second by Schneider: To adjourn the meeting at 7:20 p.m. MC

/s/ Amy Jo Mell
Administrator

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